

CHAPTER IX – MENTOR PROGRAM (Rev. 6/10/2017)

Article 1 – The Grand President shall appoint the ~~Chairperson of the Branch Mentor Program from among the Central Council Members.~~ **1st Vice President as the Chairperson of the Branch Mentor Program and the 2nd Vice President as Co-Chairperson.** The Branch Mentor Program Chairperson shall appoint all District Mentors with the recommendation of the District President and District Council and appoint all branch Mentors in consultation with the District Mentor.

Article 2 - The representatives of the Central Council in each Branch shall be known as the Branch Mentors. The District Mentors shall coordinate the activities of the Branch Mentors in his/her District. The District Mentor shall report directly to the Chairperson of the Branch Mentor Program.

Article 3 – Branch Mentors ~~will submit monthly reports~~ **shall submit a report after each Branch meeting they attend** on the activities and condition of the Branch to the District Mentor, who in turn will submit quarterly reports to the Chairperson of the Mentor Program. Urgent matters shall be reported immediately.

Article 4 – The Chairperson of the Branch Mentor Program will meet with the District Mentors on a quarterly basis by mail, phone or at the annual Convention.

Article 5 - The District Mentor shall be an ex-officio voting member of his/her District Council, shall be given recognition with a distinctive insignia and be given honors due Central Council Members.

Article 6 – District Mentors shall remain in office for a maximum of a seven year term and Branch Mentors for a four year term with an assigned Branch or until his/her successor has been appointed. All District Mentors and Branch Mentors are subject to removal at any time by the Chairperson of the Branch Mentor Program or the Grand President.

Article 7 – Branch Mentors shall:

- 1) Attend the monthly meeting of the Branch they are assigned.
CHANGE TO:*Attend meeting of the Branch they are assigned at least once a quarter or as needed.*****
- 2) Do all in their power, **with a positive attitude**, to see that the Branch under their mentorship maintains the Catholic spirit of the Italian Catholic Federation and its By-Laws.
- 3) **Shall assist the Branch President as needed-on procedure, items to discuss, future events.**
- 4) **Shall not make motions or engage in discussion of motions or Branch business.**
- 5) Settle difficulties within their assigned Branch.

- 6) Be responsible for instructing and training Branch officers of their duties, explaining the charities and benefits that the Italian Catholic Federation has to offer.
- 7) **Installing new Branch officers and** initiating new members but may yield this responsibility to the District Mentor or a Central Council Member.
- 8) Shall execute the directives of the Central Council or Executive Committee whether conveyed directly or through the Chairperson of the Branch Mentor Program.
- 9) Shall have the right to a distinctive insignia and receive the honor due a Central Council Member.
- 10) Shall be a voting member of the District Council. *****This can create an issue of one particular branch having control of the District-example my branch, if everyone that could vote attended we would have 8 or more votes*****
- 11) **District and Branch Mentors are required to participate in any Mentor Program training.**

Article 8 – A. – The interpretation, decisions and settlements of the Branch Mentor are binding on the Branch, subject to appeal.

B. – Appeals by the Branch, on the ruling of the Branch Mentor, must be made in writing to the Executive Committee. Until the Executive Committee rules on the appeal the decision of the Branch Mentor will remain in effect.

Article 9 – Central Council Members shall be appointed to communicate with and assist District and Branch Mentors. They shall contact mentors once per quarter to receive updates on Branch and District health, garner feedback, and offer recommendations or advice as necessary. This Central Council Member will be available to assist District and Branch Mentors on an as needed basis.

Drafted 5/2/2020 djr