

**Executive Committee APPROVED**  
**Meeting Minutes**  
**May 2, 2020**

The meeting was called to order by Grand President Vince Piro at 9:06 am, via Zoom.

**Opening Prayer:** Led by Msgr. Cardelli.

**Roll Call.** In attendance: Vince Piro, Deborah Rodondi, Lauren Kilcullen, Franklyn Lopes, , Denise Antonowicz, Bob Basuino, Lisa Crudo, Andy Pappani, Leonard Rossi, Msgr. Cardelli  
**Excused:** Leonard Zasoski. **Guest:** Roselynn Jarrett, Michael Descalso (attorney) (to discuss the 2020 Convention)

**Meeting Minutes:** Minutes of April 4, 2020 were approved as written.

**Communications:**

- None.

**Spiritual Director – Msgr. Cardelli**

- Monsignor is disappointed that TV is not asking people to pray to God during this time. We need to trust in God and hope in God and have patience and we will get us through this. He encouraged us to continue doing our part, right now, which is to stay home. We should take this negative experience and turn it around to a positive experience. While Monsignor is home alone, he is not alone as Jesus is always with him and us. The ICF always in his prayers.

**2020 Convention – Roselynn Jarrett / Michael Descalso**

- Michael has reviewed the hotel contract. Roselynn said the \$7,500 deposit over three years has been paid to the hotel. We are in the 80% cancellation bracket, currently, until June, when we enter the 90% cancellation bracket. Liquidated damages are 80% of anticipated room nights (624 room nights) and our food and beverage minimum, which \$30,000. The room rate is \$119 plus tax. The total cancellation penalty is around \$90,000.
- Michael discussed how do we get out of the contract. We can use the Force Majeure clause, which is if you cannot fulfill the contract on either side, either side can get out of the contract. One condition of the Force Majeure clause is an Act of God, and legally the pandemic is an Act of God, as no one has control over it, and it is a disaster. Grand President Piro asked if the branches' lack of fundraising could also be an argument. Michael said, yes.
- The Central Council needs to survey the branches and get the numbers of how many people will not attend the Convention. The ICF cannot tell people to defy the orders of their doctors and attend a convention. Survey questions should be: did you plan on attending and are you not planning, now, due to the pandemic and has your doctor told you not to attend. Grand President Piro said we should draft a survey and survey the branches, soon.

- Roselynnne has been in contact with the hotel salesperson, who has indicated that the hotel is not willing to let us out of the contract. However, the hotel is running a 1% occupancy, right now. Roselynnne said Marriott is closing hotels with less than 10% occupancy. Although this hotel is a franchise and she is not sure if the 10% occupancy rule applies to franchises. Lauren Kilcullen asked how the hotel is going to social distance the attendees with the space we have. Roselynnne said Wendy Hand (our 3<sup>rd</sup> party meeting person who we use to contract hotels) asked the hotel this very question and they have not developed a plan. Michael Descalso said that could be a point, also.
- Our worst-case scenario is that the hotel does not let us out of the contract and sues us for non-payment of the cancellation fees and it goes to trial. Michael thinks a jury would look favorably on the ICF.
- Roselynnne will send Michael the email conversations she is had with the hotel. Grand President Piro asked to have Wendy Hand give the hotel our talking points, and then escalate with the letter from Grand President Piro and Roselynnne Jarrett and then escalate with a letter from Michael Descalso.
- Our next steps are to send the Central Council members the survey and ask them to call the branches they have been assigned by Deborah Rodondi, earlier in the year. Central Council members will write down the responses and send those to Roselynnne Jarrett. Central Council members are also asked to get email addresses for the branch presidents and send them the survey, so we have all responses in writing.
- Grand President Piro will call and emergency Central Council meeting on Saturday, May 16 via Zoom. He will have Charlene send out the 10-day notices. The three items on the agenda will be the 2020 Convention and cancelling it, the 2020 Golf Tournament and postponing it until 2021, and the need to sell the ICF Raffle Tickets as a way to generate much needed income for the branches and the Central Council.
- Souvenir Book. Roselynnne Jarrett spoke with Kimmer Sue, the printer who can extend the deadline to July 1. She asks we do not publicize this, however, until after the original June 1 deadline.
- Ideas for holding a Virtual Convention were briefly discussed.
- Franklyn Lopes said that in talking to his branches, members would see that we are keeping their wellbeing in mind, if we decide to cancel the convention. We need to keep them informed of our decision. Lauren Kilcullen said we should tell the Editor to hold a column on the front page for the June Bollettino regarding our decision for the Convention. Denise Antonowicz said the column can be written and sent in by the May 10 Bollettino deadline and then pulled if the Central Council decides to hold the Convention. Franklyn said our members need answers from us.
- At the end of the Executive Committee meeting, Roselynnne Jarrett rejoined the meeting and emailed the survey to the Committee who made a few changes. Roselynnne will send the survey to Charlene, Sunday afternoon.

#### **Grand President – Vince Piro**

- None, other than the 2020 Convention.

#### **Grand Treasurer/Finance Report –Franklyn Lopes:**

- Franklyn emailed the January to April budget to everyone. We are now in the red, \$33,000, mostly due to the fact that branches are not sending in their per capita. Deborah

Rodondi said that happens each year. Overall, we are okay. Franklyn said Charlene was sending out the reminders to branches to send in their per capita.

- We do not have the interest and dividends statement, yet, due to the fact we are holding the Executive Committee meetings, early in the month.
- Franklyn emailed Vic with UBS, who said we are looking at 7 to 8 months to probably re-coup most of our declines.
- Grand President Piro charged \$14.95 for a one month Zoom account to the ICF credit card.

#### **Mentor Chairperson – Deborah Rodondi:**

- Deborah emailed the statutes to everyone and she highlighted in red some changes. Overall, the program is good, its implementation is the problem.
- Potential Changes:
- Article 1: The Grand President can appoint any Central Council member as Mentor Chairperson. Add the 2<sup>nd</sup> Vice President is co-chair.
- Article 3: Submit report after each branch meeting, attended.
- Article 7: Have flexibility in not having mentors attend meetings every month. Change the minimum attendance requirement to quarterly. Do all in your power: add “with a positive attitude.”
- Bullet 5: Installation of new officers. Why is this in the mentor duties?
- Add: “shall assist the president, etc.” and “Not interject personal opinions.”
- We need to have workshops with districts and mentors to instruct them as to how to be a better mentor.
- Grand President Piro thanked Deborah for working on this. He would like the following added: Central Council members shall be assigned to assist branch and district mentors and contact them once a quarter and will be available to assist branches and districts on an as needed basis. He would also like this added: district and branch mentors are required to attend training sessions for mentors.
- Leonard Rossi said the workshop committee would like to have Deborah with them as they give the trainings.
- Denise Antonowicz asked if the mentors who were in place when the program was suspended, would be the same mentors when the program restarts. She does not think the mentors should be the same and they should re-apply, as this caused some of the problems with the program.

#### **COMMITTEE REPORTS:**

##### **Office – Deborah Rodondi**

- The office staff is working from home and they are getting everything done. Charlene gets the mail once a week and leaves Patty’s mail for her when she goes into the office.
- The office is functioning. Grand President Piro is impressed with what the staff is doing and Deborah’s ability to handle items independently is greatly appreciated.

##### **Task Force – Grand President Piro**

- Grand President Piro read a letter from Steve Fuentes, regarding the by-law and statute changes the committee is working on. Steve is not comfortable with instituting changes,

now, due to the lack of transparency. His recommendation is to delay the changes to after the crisis is over. Steve would like to present ideas at the 2020 Convention, either in person or online (depending on how the Convention is structured) and then vote on any changes at the 2021 Convention.

#### **Hospitalization – Lisa Crudo:**

- She has not heard about more claims. She is praying we do not get claims from the pandemic.

#### **Scholarship - Lisa Crudo**

- The judging went smoothly via telephone. Charlene met with the committee members via phone to judge each district.

#### **Public Relations – Grand President Piro for Leonard Zasoski:**

- Leonard is busy with work. The contract for the Bollettino Editor has not been sent. Andy Pappani said the Grand President should send the contract. Grand President Piro agreed and will send the contract, this weekend.
- Grand President Piro would like Leonard to stay as Public Relations chairperson until the re-election of officers. Grand President Piro asked Lauren Kilcullen and Franklyn Lopes if they would be willing to be chairperson. Lauren said she would assist a new chairperson. Franklyn is working at his shop. The Executive Committee agrees that Leonard should be allowed to step aside if he wants.
- The Editor wrote a column for the May Bollettino. It was asked if she told the Public Relations Committee that she was writing the article and did she charge us for this. Lauren Kilcullen said the Editor changed a sentence in the Apostolate Article without asking her. If the Editor changes anything in a column, she should contact the writer, first, for agreement.

#### **Heritage – Denise Antonowicz:**

- There may not be a San Francisco Italian Heritage Parade in October.

#### **Expansion Committee - Grand President Piro**

- Grand President Piro talked to Mike Rossi, who said everything is on hold. Mike sent letters to the leads we have received and will get in contact with parishes after the crisis is over.

#### **Membership – Grand President Piro for Pat Mages**

- Grand President Piro said a short version of the promotional video is in production. An expanded version will be produced, at a later date.
- Grand President Piro is concerned membership could take a hit, next year, if branches cannot hold meetings, etc., this year.

#### **Ways and Means – Bob Basuino:**

- Bob spoke with Charlene. So far, there are no reservations for the golf tournament. Lauren Kilcullen said Bennett Valley Golf Course is reopening on Monday, May 4, but not for tournaments. Lauren Kilcullen will ask Bob Acquistapace if Branch 198 has paid the rent for

the hall. Bob Basuino would like postponing the tournament to 2021 on the May 16 Central Council meeting.

- 2021 Calendar 2021: There are submissions for five months. Submissions for seven more months are needed. The theme is “Travel with Family”. Anniversary and birthdays donations are down. Charlene will contact past participants to ask them to donate, this year.
- Raffle Tickets: Everyone is encouraged to sell the raffle tickets. Bob Basuino will have a column on the front page of the Bollettino urging people to sell tickets. This will also be on the May 16 Central Council meeting agenda. Andy Pappani suggested sending a letter to the District presidents telling them to urge their branch presidents to purchase the tickets. Bob Basuino will write the letter.

#### **Workshop - Leonard Rossi**

- The Committee will work with Deborah Rodondi on having mentor workshops.

#### **Apostolate/Charity – Lauren Kilcullen**

- Remember reports are due by July 7. Lauren urged everyone to have all their branches send in reports.

#### **UNFINISHED BUSINESS:**

- None.

#### **NEW BUSINESS:**

- None.

#### **ACTION ON COMMUNICATIONS:**

- None

#### **GOOD OF THE ORDER:**

- Franklyn Lopes thanked Lisa Crudo and Leonard Rossi for signing checks.
- Grand President Piro thanked the Executive Committee for our cool heads and our ability to work independently. It is a great help to him.

**CLOSING PRAYER** led by Msgr. Cardelli.

**MEETING ADJOURNMENT:** 11:39 AM by Grand President Piro.

Respectfully submitted,  
Lauren Kilcullen,  
Grand Secretary

**Next Executive Committee Meeting:** July 11, 2020 at 10:00 AM.