

**Executive Committee APPROVED**  
**Meeting Minutes**  
**March 14, 2020**

The meeting was called to order by Grand President Vince Piro at 10:10 am.

**Opening Prayer:** Led by Msgr. Cardelli.

**Roll Call.** In attendance: Vince Piro, , Deborah Rodondi, Lauren Kilcullen, Franklyn Lopes, Leonard Rossi, Denise Antonowicz, Bob Basuino, Leonard Zasoski (phone), Lisa Crudo, Msgr. Cardelli (phone) **Excused:** Andy Pappani

**Meeting Minutes:** Minutes of January 25, 2020 were approved as written. Motion: Leonard Rossi/Denise Antonowicz. Passed.

**Public Relations –Leonard Zasoski (via phone):**

- Discussed the proposed contract for the Bollettino Editor. The “Other Defined Activities” only occur with the consent of the Public Relations Chairperson.
- Grand President Piro asked that “Write Other Articles” part of the Bollettino Only section of the contract be moved to “Other Defined Activities”, as the Editor shouldn’t be writing articles unless the Public Relations Committee instructs the Editor to do so.
- Deborah Rodondi wants to understand and wants clarification of what specifically the Editor is doing for some of the line items.
- Leonard Zasoski will move the “Write Articles” to “Other Defined Work”. Leonard will submit this to editor. Motion from committee. Passed.
- Grand President Piro said the offer is a one-year contract, it will be re-evaluated beginning in October 2020 with an evaluation of the Editor.

**Communications:**

- Thank you from us for our donation to the Gifts of Love for Vittoria Messa.
- Thank you from us for our donation to the Providenza Fund for Michael and Donna Cannady and Rosalind Crudo.
- Thank you for Providenza Fund donations from:
  - Diocese of Tucson
  - Diocese of Orange

**Spiritual Director – Msgr. Cardelli**

- Msgr. Cardelli is concerned about the coronavirus. He has RAI-TV and is watching what’s happening in Italy. We need to pray for the end of the virus.
- Msgr. Cardelli’s opinion about the March Bollettino is that he thought the print inside was barely visible. Grand President Piro said the Editor should talk to the printer. Monsignor would like to see a paper that’s of better quality. He realizes this will cost more money. He suggested the Public Relations Committee should look at raising the price of the subscription.

**Grand President – Vince Piro**

- Grand President Piro called Roselynn Jarrett regarding the 2020 Convention. Roselynn said that many branches have been canceling fundraisers and she is concerned about how this will affect branches being able to have enough money to send delegates, since they get elected in May. If 30 delegates don't go, that's \$10,000 in registration money we lose. Lauren Kilcullen asked if we could ask the hotel for a reduction in the contract for this year, if we sign a contract for 2023. Roselynn has asked the hotel and has not, yet, received a return call.
- Ways to reduce:
  - Awards: modify to only give out the Pope John XXIII Award and Mother Teresa Award at the convention. The other awards would be given out at the winners' District Installations.
  - Re-evaluate the Grand President's social. The budget is \$500. Grand President Piro said the cost will be less, this year.
  - Have one room for workshops: Everyone would attend the same workshops. This will reduce the cost of AV. Denise Antonowicz asked if the concern is the AV cost or the cost of the meeting rooms. We can have people bring in our own AV equipment. Roselynn said the concern is the AV cost, as the meetings rooms are complimentary, as long as we meet our F&B minimum.
- Grand President Piro asked if we need to make any decision, today.
- Roselynn said the registration is increasing this year by \$50. Lauren Kilcullen doesn't think we should increase the registration fee, this year, as branches aren't able to have fundraisers, currently.
- Grand President Piro said we will look at this in April, once we get more information regarding where the virus is at that time.
- Msgr. Cardelli voiced a concern about a delegate attending with the virus and infecting other people. Grand President Piro said it's too far out to develop a plan. He asked Roselynn to review contingency plans with the hotel.
- Directive to Branches regarding COVID-19 Virus:
- The following will be put on the front page of the April in Bollettino and on the website: The Executive Committee urges you to follow the guidelines of your local health department, local and state government, diocese, community and local parishes.
- Al Restivo sent an email about relief for Italy. Msgr. Cardelli suggested sending money to Catholic Relief Services and designate for Italy. Grand President will add this to the above statement, for one column in the Bollettino regarding our response.

#### **Grand Treasurer/Finance Report –Franklyn Lopes:**

- For the January/February Budget an “Updated Budget Column” has been added for better context to create the next year's budget. Grand President Piro asked if there can be a revised budget to be presented at the June Central Council meeting.
- Franklyn talked to Vic with USB this week, and he said our funds are good.
- Deborah Rodondi said that 2019 has been reconciled.

#### **Mentor Chairperson – Deborah Rodondi:**

- All Central Council members received their list of branches to call. She's received four reports back, so far. She still is waiting to hear from other Central Council members.

- Responses from presidents say there's a lack of communication from the Central Council to branches and from branches to the Central Council.
- Msgr. Cardelli thinks the mentor program is important.
- Deborah said we need to start getting the workshops on mentor and presidents set up at the districts.
- Deborah asked everyone to read the text regarding mentors in our by-laws and send revisions within the next two weeks to her, so she can prepare something for the April Executive Committee meeting.
- San Diego: The new District, San Diego De Alcala didn't tell the old San Diego District that they are leaving the old district. The branches, who want to form the new district, need to present the by-laws to the branches and have them vote to join the new District and okay the by-laws. New branches that are formed in the San Diego area will have a choice which district to join. Bishop's Day: The two Districts want to each hold their own Bishop's Day. Questions arose as to how to distribute the funds from the Providenza Fund. Lauren Kilcullen suggested to do what Los Angeles Area used to do prior to combining – the Providenza Fund was rotated each year between the different districts to give at their Bishop's Day. The Cardinal only attended the Bishop's Day at the District where the Funds would be given.
- Br. 5, Santa Clara: Deborah Rodondi, Denise Antonowicz and Bob Basuino met with the officers. They have collected dues that need to be processed. They were going to meet in March, which has subsequently been canceled. The Branch President is a strong-willed person, who wants to close the branch. The dues have been received at the office. Grand President Piro said to arrange a meeting in April on the 4<sup>th</sup> Thursday, April 23. Bob Basuino and Denise Antonowicz are cooking the April dinner for the meeting. Bob Basuino will run the meeting Deborah Rodondi will attend. Grand President Piro said that he will try to attend the April meeting and if the president is out of order, he will ask her to leave.

## **COMMITTEE REPORTS:**

### **Office – Deborah Rodondi**

- The office has been cleaned of the extra paper that was on the tables and desks.
- Denise Antonowicz distributed sample evaluation forms. Denise discussed the “Four Must-Haves for Effective Employee Performance Review”
- GOOD (Goals, Obstacles, Opportunities, Decisions.) One-on-One Meeting – simple. Denise thinks this would be the best option for us to use. The evaluations will be done before the June Central Council meeting. Grand President Piro asked who should conduct the evaluations. Denise Antonowicz thinks Deborah Rodondi should do the evaluations. We are to send feedback on the GOOD meeting evaluation to Deborah before the evaluations, within the next week.

### **Task Force – Grand President Piro**

- The committee is working on items for the June Central Council meeting.

### **Hospitalization – Lisa Crudo:**

- The Committee wants to see the claim forms when they come into the office to review. Deborah Rodondi said that past chairpeople have not wanted to review the claims, so the office took over reviewing the claim forms. Bob Basuino said when he was chairperson, the committee used to receive the claims and initial the claims that were approved. Lisa would also like to see which members have reached their max.

#### **Scholarship - Lisa Crudo**

- None.

#### **Heritage – Denise Antonowicz:**

- Denise showed the items that were sent with the La Befana letter. 28 children requested letters, which is a good first year. Everything that was sent was donated.

#### **Expansion Committee - Grand President Piro**

- Los Angeles Religious Ed Congress gave seven leads to the Committee: Sts. Simon & Jude in Huntington Beach, St. Mark in Venice, St. Mel's in Woodland Hills, Our Lady of the Assumption in Ventura, St. Lawrence the Martyr in Redondo Beach, Our Lady of Malibu in Malibu, and St. Monica in Santa Monica.
- Denise Antonowicz was in the booth at the Congress thought there should be more interaction with attendees. There should be a form for interested people to complete. Many fans and pens were distributed.

#### **Membership – Grand President Piro for Pat Mages**

- Pat is working on re-doing the brochure. A mock-up was passed around for everyone to look at. A discussion as to where “Italian Catholic Federation” is stated on the brochure. Franklyn Lopes suggested putting “ICF, One Faith, Many Cultures” on the front.
- Video: the production company is working on the story board. It should be completed by the Convention.

#### **Ways and Means – Bob Basuino:**

- The contract with Bennett Valley Golf Course has been signed. We still need the contract for the breakfast for the golfers.
- Lauren Kilcullen discussed the wine tasting trip and the antiquing trip on Saturday, Aug. 1. Lauren will reserve the picnic spot at Warm Springs Dam.
- 2021 Calendar: Need submissions by the beginning of May. The theme is “Traveling with Family”.
- The Committee discussed starting the 100 yearbook and getting a sub-committee together.

#### **Workshop - Leonard Rossi**

- The Committee will meet with Deborah Rodondi regarding conducting the mentor workshops.

#### **Apostolate/Charity – Lauren Kilcullen**

- None.

#### **By-laws Committee – Bob Basuino**

- None.

**UNFINISHED BUSINESS:**

- Grand President Piro will ask Carmelo Sabatella to send the National Branch by-laws for us to review.

**NEW BUSINESS:**

- None.

**ACTION ON COMMUNICATIONS:**

- None.

**GOOD OF THE ORDER:**

- Lisa Crudo thanked everyone for our thoughts, prayers etc. on the loss of her mother.
- Grand President Piro said that Nettie Descalso Del Nero is doing better and attended Br. 39's meeting.
- Bob Basuino's son was awarded the Life Savers Award and Medal of Valor by the City of Gilroy. This is the time the award has been given.

**CLOSING PRAYER** led by Msgr. Cardelli.

**MEETING ADJOURNMENT:** 1:10 PM by Grand President Piro.

Respectfully submitted,  
Lauren Kilcullen,  
Grand Secretary

**Next Executive Committee Meeting:** April 4, 2020 at 10:00 AM via conference call.