

Executive Committee APPROVED
Meeting Minutes
January 25, 2020

The meeting was called to order by Grand President Vince Piro at 9:48 am.

Opening Prayer: Led by Leonard Zasoski.

Roll Call. In attendance: Vince Piro, Andy Pappani, Deborah Rodondi, Lauren Kilcullen, Franklyn Lopes, Leonard Rossi, Denise Antonowicz, Bob Basuino, Leonard Zasoski, Msgr. Cardelli, **Excused:** Lisa Crudo

Meeting Minutes: Minutes of December 14, 2019 were approved as written. Motion: Debbie Rodondi/Denise Antonowicz. Passed

Communications:

- Letter from Forrest Price regarding San Diego. They do not want to disband as a District. They want to split into two Districts with three branches in each district.
- Thank you from Sister Lorraine Muglia.
- Thank you from Theresa Helfand.
- Raffle tickets from L'Italo Americano.
- Thank you from Bishop McGrath for winning \$30 on the Calendar raffle.
- Happy Thanksgiving card from Catholic Charities USA.
- Thank you from family of Renetta Parry. Gave to Franklyn Lopes to give to Br. 21, Santa Cruz, as the donation was from Br. 21.
- Thank you from Bishop Soto of Sacramento for \$1,500 from Providenza Fund.
- Thank you from us for our donation to Cooley's Anemia for David Botta.

Spiritual Director – Msgr. Cardelli

- Monsignor is worried about people leaving the church. He prays for the ICF and the church. There's a lot of competition with other organizations for people.

Grand President – Vince Piro

- He attended several installations. Has talked to members about the Mentor Program and why it was suspended.
- Upcoming Schedule:
 - March 14: Executive Committee Meeting
 - April 4: Executive Committee Meeting
 - May 2: Executive Committee Meeting
 - June 13: Central Council Meeting
 - July 11: Executive Committee Meeting
 - Aug. 8: Executive Committee Meeting
 - Sept. 26: Executive Committee Meeting
 - October 24: Central Council Meeting
 - November 14: Executive Committee Meeting

- Br. 67, National Branch. There is a meeting, today, in Los Angeles. Br. 67 wants the National Branch to be seen a nation branch and not associated with Los Angeles. They want to have everything ready by the LA Religious Educational Congress. Right now, there are 12 members. Theresa Shaw will send new members a welcome letter and pin. A motion was made to donate 50 pins to give to new members who sign up at the Congress. Denise Antonowicz/Franklyn Lopes. Passed Denise Antonowicz will follow up to make sure we can sign up members at the Congress. A membership budget and brochure are being developed. The branch article should be placed first in the Bollettino for the branch articles. Andy Pappani asked if the officers were installed and elected. Lauren Kilcullen and Franklyn Lopes said that Br. 67 officers were installed at the Los Angeles District Installation. Grand President Pico will ask Carmelo Sabatella if the officers were elected.
- Los Angeles Religious Educational Congress: Denise Antonowicz talked to Perry Shurko about what to do at the booth. Our booth number is 282. Out of the heritage budget, Denise purchased a 10-charger station for people to come to the booth and charge their phones. We can use this at Conventions. She also ordered 250 charger cables to give out to people who are genuinely interested in the ICF.

Grand Treasurer/Finance Report –Franklyn Lopes:

- Franklyn distributed the 2019 budget from January to December.
- There will be a Finance meeting on January 31 at 1:00 PM.
- Gary updated two of the computers to Windows 10 and will be working on updating Patty's and Charlene's computers. Charlene would like to upgrade to MS-Office 16 for four computers. Deborah Rodondi asked which are the four computers? Franklyn will double check. Motion to upgrade to Office 16 at the cost of \$40 per computer. Lauren Kilcullen/Denise Antonowicz. Passed.
- Advertisements in L'Italo Americano – total for \$354 for the year. Motion was made to pay for the advertisements. Franklyn Lopes/Leonard Zasoski. Lauren Kilcullen suggested adding a line about the national branch. Grand President Piro will ask Charlene to change the ad. Passed.

Mentor Chairperson – Deborah Rodondi:

- A letter was sent to branch presidents, District presidents, mentors asking for comments /feedback on the mentor program. Central Council members are to talk to their Districts about the mentor program – ways to improve, etc. Deborah gets very few district mentors reports. Communication is broke both ways. When the program is re-done, we need a Central Council member communicating with each district about what's going on. Grand President Piro has heard that mentors should have training and a packet. Andy Pappani said some mentors have no training and haven't been in a leadership role, previously. Leonard Zasoski said when the program restarts, to have training for the mentors. Having Central Council members do face-to-face training. Leonard Rossi said the workshop committee can be instrumental in this training. Andy Pappani suggested a workshop for mentors and/or people who want to be a mentor at the Convention. Grand President said to ask for feedback at the Central Council meeting.
- Br. 439, Chicago is in good standing, as they have paid their Convention fines.

- Fresno District is good, right now. Br. 27, Madera, sent a letter about the mentor program.
- Br. 326, Temple City: We received a letter dated December 23 saying they were closing. Deborah asked Pat and Lou Mages what was happening. Anne Iarossi said to send a letter to the Executive Committee saying they want to close. Due to age, health issues and demographics of the area they can't sustain membership. The branch is asking for next steps. Grand President Piro cited a lack of communication from the branch, prior to this letter. Lou Mages thinks we can move a few of the members. There's 34 members in the branch. The option to join the national branch will be added to the letter sent from the office.
- Br. 365, San Francisco. No meeting, yet.
- Br. 5, Santa Clara. Bob Basuino said he and Denise Antonowicz talked to Judy to set-up a meeting. Janet, the previous president, paid dues to Br. 5, Br. 191, and Br. 368. She returned from a cruise and no one's heard from her. Denise said everyone has a different story. The branch didn't attend the Installation. They did not have a January meeting. They are trying to get a board meeting scheduled.
- Br. 47, Mountain View. Bob Basuino said they have a slate of officers and are planning a fundraiser. The branch is doing a membership drive, tomorrow. Mike Rossi will help them. Branch president is having a meeting with the principal and pastor.
- Br. 138, Stockton. Can't find the president. Mike Rossi talked to Joe Curtis. He will continue as president. Joe admitted to Mike that they need help.
- Br. 425, Green Valley. The branch is closing. The members have no interest in continuing. Bob Acquistapace was willing to go and help them, but they decided they didn't want him to come and they wanted to close.

COMMITTEE REPORTS:

Office – Deborah Rodondi

- Evaluations need to be done for the office.

Task Force – Grand President Piro

- Will spend time at the Central Council meeting discussing ideas.

Hospitalization – Lisa Crudo:

- None.

Scholarship - Lisa Crudo

- None.

Heritage – Denise Antonowicz:

- Denise and Roselyne Jarrett talked about the committee helping at the Opening Ceremonies at the Convention. The committee will discuss at their meeting.

Public Relations –Leonard Zasoski:

- The contract for the Bollettino editor was discussed. The committee discussed this over email, previously.

- Questions:
 - Late submissions: \$150 per month: what is being submitted late? If branch articles are submitted, late, they don't go in the paper. Is this per late article or per month. Late submissions need to be approved by the Public Relations Chairperson before being added to the paper. This should be rare. Lauren Kilcullen said committees that send in articles late, should be charged the \$150 to their committee.
 - Denise Antonowicz asked about a committee report being sent in and not using because the editor didn't think the column was good enough.
 - Item #1 – spread above 24 pages: Deborah Rodondi said that there were only two issues that were 24 pages. 6 issues were 28 pages. Minimum should be 28 pages. Besides August/September, October and December, any other issue that goes above 28 pages needs approval from Public Relations Chairperson.
 - Leonard Zasoski will send supporting documentation for each invoice to the office.
 - Proofread for grammar: Denise Antonowicz asked if the proofreaders did the proofreading? Deborah Rodondi said the editor is the initial proofer.
 - Item #3 – increased from \$100 to \$200: Grand President Piro wanted to know why? Leonard will ask the editor.
 - Other defined activities: Needs to be approved by the Public Relations Chairperson and committee before any of these happen.
 - Working with Web designer: Grand President Piro wants to know what this entails.
 - PR releases: Lauren Kilcullen said we need a list of publications that the public releases are sent to, so the Public Relations committee can check to see if the releases are published. The editor should also check to see what publications are using our releases to see if it's money well spent.
- Msgr. Cardelli asked to find out the price of doing all color photos or printing in a different format. Leonard will ask.
- Updating the Website:– Laurice Levine has the photos ready to go. Leonard will talk to her. He will contact Tad Shaw about the link to the National Branch website.
- Leonard will cancel GoTo Meeting, if we're still paying for it.

Expansion Committee -

- None.

Membership – Grand President Piro for Pat Mages

- Working on getting the video going. Richard Interrante and Grand President Piro have approved the quality. The company will get us on their schedule. Grand President Piro will send link to the sample video for us to look at.

Ways and Means – Bob Basuino:

- The next meeting is on February 3.
- The Golf Tournament is going to be held at Bennett Valley Golf Course in Santa Rosa on July 31. The banquet will be at Br. 198, St. Eugene's. There will be a wine tasting tour on Saturday, August 1.

Workshop - Leonard Rossi

- The Committee is willing to work on mentor training.

Apostolate/Charity – Lauren Kilcullen

- None.

By-laws Committee – Bob Basuino

- None.

UNFINISHED BUSINESS:

- National Branch By-Laws: Grand President Piro will ask Carmelo Sabatella to resend the by-laws for review by us.
- San Diego de Alcala District. This is the new district that wants to be created when the current district is possibly split into two. Deborah Rodondi distributed the proposed by-laws. Article 8C: Quorum of 10 may be too many people. Suggest either taking this out or lowering the quorum number. Deborah also suggested shortening the use of the name throughout the by-laws. Article 10 and Article 15 need to be reworded. The Executive committee is to look over the by-laws and send Deborah our comments, by Tuesday, January 27.

NEW BUSINESS:

- Msgr. Cardelli asked about the Providenza Fund donations. He thinks they are too low. We will save this for a future discussion about the possibility of increasing the donations. Deborah Rodondi has said that some people don't donate, as their donations aren't going to their specific diocese, but instead got in to a "general fund" to be distributed to all dioceses.

ACTION ON COMMUNICATIONS:

- L'Italo Americano raffle tickets – do not purchase.

GOOD OF THE ORDER:

- Denise Antonowicz read what Debbie Piro had on all the tables at her first meeting as President of Br. 191.
- Msgr. Cardelli thanked us for his Christmas gift.

CLOSING PRAYER led by Msgr. Cardelli.

MEETING ADJOURNMENT: 1:20 PM by Grand President Piro.

Respectfully submitted,
Lauren Kilcullen,
Grand Secretary

Next Executive Committee Meeting: March 14, 2020 at 10:00 AM in the ICF Office.