

Executive Committee APPROVED
Meeting Minutes
April 4, 2020

The meeting was called to order by Grand President Vince Piro at 10:06 am, via phone.

Opening Prayer: Led by Msgr. Cardelli.

Roll Call. In attendance: Vince Piro, Deborah Rodondi, Lauren Kilcullen, Franklyn Lopes, , Denise Antonowicz, Bob Basuino, Lisa Crudo, Andy Pappani, Leonard Rossi, Msgr. Cardelli
Excused: Leonard Zasoski. **Guest:** Roselynn Jarrett (to discuss the 2020 Convention)

Meeting Minutes: Minutes of March 14, 2020 were approved as written.

Communications:

- None.

Spiritual Director – Msgr. Cardelli

- During this time, he was reading about St. Rosalia, who died in 1160. She is the patron of plagues. She appeared to a man and told him to make a procession of her remains around Palermo and the plague would end. Monsignor encouraged us to pray to her. Grand President Piro suggested Monsignor's May Bollettino Column be about this.

Grand President – Vince Piro

- Branches are wondering what to do at this time. Grand President Piro will write a column about different ideas for branches to do to reach out to their members. Suggestions are a phone tree, create a branch Facebook page, start a newsletter – both electronic and snail mail, or use the ICF phone conference number to have a meeting, branches can reach out to Leonard Zasoski to arrange the line. Bob Basuino said Br. 191's sunshine person is emailing branch members daily something about a saint, or otherwise enlightening. Email Grand President Piro with other suggestions within the next few days. Roselynn Jarrett suggested utilizing the Facebook page, for the Grand President's message, as there are 1000 people on the page. This is more immediate than waiting for the May Bollettino to be published. Grand President Piro will send Roselynn the article to be published on Facebook.
- Convention:
 - Roselynn Jarrett emailed the hotel contact with concessions we would like, as we are anticipating a lower attendance at the Convention. Rose asked for: reduce the rooms block by 20%, reduce the F&B minimum to \$15,000, waive cancellation fees if we move the convention to another year. Roselynn explained that if business is back to normal in September and the hotel is open, they will hold us to the contract. She has not heard from the hotel contact, yet. Roselynn wants to recommend guidelines for election of delegates and the delegate minimums. Regarding income for the Convention, we need to emphasize the Raffle Tickets. Selling the tickets helps both the branches and the Central Council with income.

- Denise Antonowicz called her branches and five out of the six branches would not send delegates to the Convention. Lauren Kilcullen said she called the Santa Rosa District branches, and most would not attend. She thinks out of 20 possible delegates, only five would attend and that includes her and Ken Marshall.
- Roselynn explained that if we cancel right now it's 80% cancel fee to the hotel. Leonard Rossi said the Knights of St. Lazarus has already canceled their convention in September.
- The deadline for delegates is June 30. Roselynn suggested extending the deadline to August 1. Deborah Rodondi said extending the deadline is a good.
- Election of delegates: Bob Basuino recommended having the branches elect delegates as soon as possible and have an alternate and send in the registration fee and forms, later.
- Lisa Crudo said many branches may not want to send in ads for the souvenir book. Rose will ask Kimmer if we can extend the deadline from June 1.
- Automatically lower the delegate count: Grand President suggests no, we keep the delegate count the same and have branches send in letters asking to be excused.
- This all depends on the shelter-in-place orders from the State of California, if they are extended to September, then the Convention can't be held.
- Roselynn will add a line to the Convention Delegate Form that if government regulations are in place, the Convention will be canceled, and the registration fees will be refunded.
- Leonard Rossi asked what our drop-dead date is to cancel the Convention. Rose said, right now, the contract says if we cancel today, the cancel fee is 80%. Grand President Piro said to set the June Central Council meeting as our deadline. This could move based on government regulations.
- If we have to cancel, how are we going to hold elections, etc. Lauren Kilcullen said to check with Mike Descalso to check with IRS to make sure we are following laws about holding an Annual Meeting to keep our non-profit status. Roselynn said that we may have to do absentee ballots if we have more than 10 people running for Central Council and for proposals. Central Council elections for officers can be held via phone or Zoom. Grand President Piro said we could have a Zoom convention for those who can attend.
- The Award Nomination deadline is still the same.

Grand Treasurer/Finance Report –Franklyn Lopes:

- Under the general fund, we have a maturity of \$25,000 on November 1. The suggestion is not to automatically re-invest this and use to cover any potential losses from the Convention. This may not be enough to get us through. Deborah Rodondi asked for actual cancellation fees from the hotel and then the numbers need to be crunched to see where we can cover any potential losses. Franklyn said we need to discuss with Vic from UBS to see where our investments are with the recent market downturn. We also need to have all the branches send in their quarterly statements, so we have a true picture of where the branches are financially.
- January – March 2020 Budget: We're doing fairly well, and everything is on-track. Per capita is a bit slow, as branches aren't sending it in.

Mentor Chairperson – Deborah Rodondi:

- Deborah hasn't heard from anyone as to what the program should be and/or should not be. She will work on something for the May meeting.
- Deborah hasn't heard from most Central Council members regarding their branches to contact.

COMMITTEE REPORTS:**Office – Deborah Rodondi**

- The office is working from home. They go into the office to get the mail, etc. The Quarterly mailing will be on the web portal, only. Charlene is looking at putting the financials online, password protected.

Task Force – Grand President Piro

- None.

Hospitalization – Lisa Crudo:

- The claims are still coming in. We may receive more claims, this year, if people are affected with the virus.

Scholarship - Lisa Crudo

- Lisa received an email from Charlene, that not a lot of applications have been sent in. Only two or three committee members will go into the office on April 17 to do the judging, as each person can be in a separate room, for social distancing. The applications for Santa Rosa District may be sent to Bob Acquistapace and Carmen Kilcullen to judge at home.

Public Relations –Grand President Piro for Leonard Zasoski:

- The contract for Editor has been sent to her. Leonard has not received any response.
- The website needs to be updated on a more regular basis. Grand President Piro will talk to Leonard about this.

Heritage – Denise Antonowicz:

- An application has been received for the San Francisco Italian Heritage Parade in October. If we don't have a float, we'll do convertibles. Denise will send in our application.

Expansion Committee - Grand President Piro

- Everything is on hold. Mike Rossi will send a letter to the leads we received from the Los Angeles Education Congress, just to keep in contact with them and to let them know we'll be in touch in the future.

Membership – Grand President Piro for Pat Mages

- Pat is working on updating the brochures. It is not a rush, as memberships drives are not happening.

- Grand President Piro still wants June to be membership drive month. We are to think of ways to have membership drives.

Ways and Means – Bob Basuino:

- Golf Tournament: Lauren Kilcullen said, right now, the golf course is closed. We sent in the \$100 deposit. We will hold off until May to see if the shelter-in-place is still in place. Some hole sponsorships have been sent into the office.
- 2021 Calendar: Have one page, so far. Lisa Crudo will do four pages for the recent ICF trips.
- Convention Raffle: Still occurring. Bob suggested changing the name to “Annual Raffle”. We would still have the drawing, even if the Convention is cancelled. Lauren Kilcullen suggested emphasizing it as a “Contactless Fundraiser.” More people may want to purchase tickets.

Workshop - Leonard Rossi

- No workshops, right now. The Committee will work on mentor workshops once we can have meetings, again.

Apostolate/Charity – Lauren Kilcullen

- Remember reports are due by July 7. Lauren urged everyone to have all their branches send in reports.

By-laws Committee – Bob Basuino

- None.

UNFINISHED BUSINESS:

- Msgr. Cardelli asked if anyone checked with the printer as to the print quality of the Bollettino. Grand President Piro will ask Leonard Zasoski to have the Editor check with the printer.
- Msgr. Cardelli also asked about the video. Grand President Piro is talking with the video producer next week, as he cannot conduct interviews, right now. We may need to use static images, only. Right now, it’s on hold.

NEW BUSINESS:

- None.

ACTION ON COMMUNICATIONS:

- None.

GOOD OF THE ORDER:

- Deborah Rodondi said Theresa Helfand has set up a prayer group to say the rosary at 3 PM Pacific Time, today.

CLOSING PRAYER led by Msgr. Cardelli.

MEETING ADJOURNMENT: 12:15 PM by Grand President Piro.

Respectfully submitted,
Lauren Kilcullen,
Grand Secretary

Next Executive Committee Meeting: May 2, 2020 at 10:00 AM.