

Executive Committee **APPROVED**
Meeting Minutes
October 7, 2016

The meeting was called to order by Grand President Leonard Zasoski at 6:05 PM.

Opening Prayer –Led by Msgr. Cardelli.

Roll Call. In attendance: Msgr. Cardelli, Leonard Zasoski, Andy Pappani (via phone), Vince Piro (via phone), Lauren Kilcullen, Deborah Rodondi, Leonard Rossi, Bob Basuino (via phone), **Excused:** Mike Rossi, Denise Antonowicz

Meeting Minutes: September 9, 2016 were approved as corrected. Corrections: Under bylaws it should read Leonard Rossi not David Botta. Under bylaws, it was Deborah Rodondi's suggestion to add, not change a bullet point stating the motions from committee do no need a second. Under Grand Treasurer's report, the Bollettino money is accurate, it is below budget because money has accrued.

Communications:

- Thank you and gift receipt from Children's Hospital Los Angeles for our \$65,000 donation for Cooley's Anemia.
- Thank you from Jackie Donato for the full-page ad in the convention souvenir book in honor of Joe Donato.

Spiritual Director – Msgr. Cardelli

- Msgr. Cardelli was happy with the Convention. He liked that we didn't present any branches to be fined. It took him a whole week to recover. He thinks we're on an uphill road, but getting there.

Grand President – Leonard Zasoski

- Grand President Leonard Zasoski attended the following events:
 - Strategic plan workshop at Central Coast. The workshop's focus was about retention of members
 - Santa Rosa Bishop's Day on September 18.
- Grand President Leonard Zasoski will be attending the following events:
 - Columbus Day Parade – he brought the trailer for the float.
 - East Bay District's 80th Anniversary on October 14.
 - Central Council Meeting on October 15.
 - He will determine who will be attending Sacramento and Santa Clara Valley Bishops' Days on October 16.
- Fresno Bishop's Day on October 23.
 - He is trying to switch Las Vegas Bishop's day. He will be going to San Diego on November 6. Grand President Zasoski will talk to Andy Pappani and Vince Piro to see who can attend Los Angeles Bishop's Day and Las Vegas Bishop's Day (if not moved) on November 6.

Grand Treasurer –Deborah Rodondi

- Deborah Rodondi reported that overall, the budget is looking good.
- There is an outstanding bill for Late Nite Catechism. Lisa Crudo is following up to have the bill submitted for payment.
- The website expenses have been moved to under Bollettino per capita, as the per capita is for all Public Relations.

Deputy Chairperson –Andy Pappani

- Andy Pappani emailed his committee about some changes. He has not heard back from the committee regarding deputy term limits and changing the name of "deputy."
- Deputies would like to get together before the convention on Friday, instead of breakfast on Saturday morning in the Grand President's room. This must be discussed with Rose Jarrett.
- Andy wants to do an award for District Deputies who are doing outstanding work in their Districts.
- Regarding Br. 428, Sutter Creek, Andy received an email from Paula Scarpelli, Sacramento District President, that she hasn't heard anymore from the branch.

- Br. 290, Corpus Christi, Andy is attending the San Francisco District Council meeting this coming week. Grand President Zasoski will be sending the branch a letter saying they did not follow procedures to close the branch.
- Br. 38, Sts. Peter and Paul, San Francisco may also want to close.
- Br. 185, Fresno, wants Andy Pappani to attend their meeting once the branch president gets back to him.
- Andy is setting meetings on October 12 and 19 for the District Deputies at 7:00 PM.

COMMITTEE REPORTS:

Expansion – Anne Interrante - GP

- Casa Grande – moving forward with less than 35 members, right now.
- Not proceeding, right now, with St. William, Chicago, as they don't have the minimum and Anne Interrante didn't think they would gain enough members.

Membership -Vince Piro

- The committee's objectives will fold into task force and workshop committees. The focus will be on retention of members and membership drives. Vince Piro would like to expand the buddy program where each new member will have a "buddy" to help introduce them to the ICF.
- Vince Piro will be the committee chairperson.
- A suggestion is to have May or June as membership drive month.

By-Laws and Rituals-Leonard Rossi

- The changes to the statutes that David Botta and Deborah Rodondi made and will be voted on at the Central Council meeting.
- The articles of incorporation that we received from California are different than the ones we have. The committee will be looking at this. Only the Central Council can change the articles of incorporation.

Finance Report-Deborah Rodondi

- The finance committee had a meeting on Tuesday, October 4. UBS met and overall the portfolio looks good. UBS suggested to leave general fund cash there until next year, to see if we need it. The Liotta and Silva Funds are growing. UBS said we're good stewards of the money.
- The committee reviewed and recommended the 2017 budget. They want to make the numbers as realistic as possible.
- A form has been created for special events to make payment of bills simpler and more accurate.
- Recommendation for 2017 Providenza Fund donations have been made and will be voted on at the Central Council meeting.
- The statute change to have one signature on checks up to \$1000, which is an increase from \$300, will be voted on at the Central Council meeting. This will streamline office procedures.
- Once a check is received in the office, there are 10 business days for the check to be deposited in the proper account.
- A dues increase will be presented at the February Central Council meeting. In October, the Central Council will be given an opportunity to discuss and think of ideas. Any possible dues increases would be finalized by the June 2017 Central Council meeting for possible proposal presentation at 2017 convention. Leonard Rossi asked if we can add up all our expenses that the dues should be covering and divide by 8500 members, to see what our dues should be to cover office/Bollettino expenses. Grand President Zasoski said that we rely on ways and means and our past investments to keep us running. Members need to realize what their dues are going for and what they don't cover.

Public Relations – Lauren Kilcullen

- Lauren Kilcullen gave the reasons that the October Bollettino is late.
- We now have the capability to update the website ourselves for simple updates instead of relying on Aaron Del Monte or Richard Interrante.

Task Force –Vince Piro

- The Task Force Committee had a Deputy /Retention workshop in Central Coast.
- The Task Force committee will have a meeting the morning of the Central Council meeting.
- Grand President Zasoski will be sending a letter to each committee chairperson requesting each committee to send in a monthly report to the Executive Committee meeting. This way, we can make sure all committees are active.

UNFINISHED BUSINESS

- Grand President Zasoski sent out packets to all the branches who were excused from the Convention. The packets included a letter stating that we missed them, a souvenir book, Bollettino, calendars, etc. Harold Fuentes called Grand President Zasoski and said he liked the letter and that it sounded like we honestly missed them at the convention.
- The first round of cleaning of the office happened. Grand President Zasoski, Deborah Rodondi, and BG Zasoski cleaned the back office, Bollettinos and Convention tote bags. Grand President Zasoski contacted Charlene to let her know that the second round of cleaning is happening this weekend.
- New phone system – Grand President Zasoski will get the cabling and boxes donated for the new phones.
- Grand President Zasoski will have an outline for the email aliases for the committee chair people at the Central Council meeting.
- The office needs a local business to run our IT. It was suggested to talk to Gary to see what he recommends. We also need to update our database. Lauren Kilcullen suggested going to a cloud based application, so more people can access the database on a read-only basis.

NEW BUSINESS

- Msgr. Cardelli received a note from Jim Jones asking for the ICF to have its own Mass kit, for when we go to Convention. Deborah Rodondi said we might have some items in the office. Jim Jones has a box to store and bring everything and he may be able to make a cross. We will look to see what we have in the office and go from there to purchase the needed items.
- Andy Pappani asked about moving the Central Council meetings back to 1:00 PM. Having it start at 11:00 AM isn't giving us enough time to have all the committee meetings in the morning. The February Central Council meeting will be moved to 1:00 PM
- The ICF needs a marketing video, which would be 3 minutes and professionally done. Richard Interrante thinks it should cost about \$5000. It could be placed on the website and put on thumb drives to give to members/branches. Grand President Zasoski will put together an oversight committee to work on this. This would be a Strategic Plan operating expense, so the expense does not need to be approved.
- Leonard Rossi discussed having an open house at the office. Bob Basuino suggested having the open house in June to tie into our anniversary. June 3, 2017 is a possible date.

ACTION ON COMMUNICATIONS:

- None

GOOD OF THE ORDER:

- Andy Pappani said Br. 47, Mountain View, is having their 80th Anniversary on October 15.
- Lauren Kilcullen said Br. 209, Sebastopol, is having their 50th anniversary on December 3.

CLOSING PRAYER led by Msgr. Cardelli.

MEETING ADJOURNMENT: 8:07 PM by Grand President Leonard Zasoski.

Next Executive Committee meeting is November 11, 2016 via conference call at 6:00 PM.

Respectfully submitted,

*Lauren Kilcullen,
Grand Secretary*