

Executive Committee APPROVED
Meeting Minutes
July 9, 2016

The meeting was called to order by Grand President Leonard Zasoski at 10:00 AM.

Opening Prayer: Led by Leonard Rossi.

Roll Call. In attendance:, Leonard Zasoski, Andy Pappani, Vince Piro, Lauren Kilcullen (via phone), Deborah Rodondi, Leonard Rossi, David Botta, Steve Fuentes, Bob Basuino **Excused:** Msgr. Cardelli

Meeting Minutes: June 3, 2016 minutes were approved as corrected. Correction: On page 3 under public relations regarding the printing of info from the portal. it states right now the only option is to print all at once...It should state: one can only select and print one document at a time.

Communications:

- Mundelein Seminary, IL sent a survey to complete.
- L'Italo Americano sent raffle tickets to purchase. The cost is \$10.00 per ticket or 3 tickets for \$25.00.
- Madonna Del Lume Society sent an invitation to their picnic in July.

Spiritual Director – Msgr. Cardelli

None

Grand President – Leonard Zasoski

- Grand President Leonard Zasoski attended the following functions:
 - Br. 445 Transfiguration's opening. The new members are very enthused about the ICF.
 - Night for Seminarians. The attendance was lower, but the event was great. Attendees were glad to see Central Council members attend and working. \$3,843 is the net profit.
- Grand President Leonard Zasoski will be attending the following event:
 - Reopening of Br. 138, today, St. Luke's in Stockton. Right now, the branch is opening with about 37 members.

Grand Treasurer –Deborah Rodondi

- Deborah Rodondi received the budget. So far, it is looking good. The Bollettino postage is low. Each month, we put in a certain amount into the postage account at the mailing house. We had accrued enough that we can put less money into the fund.

Deputy Chairperson – Andy Pappani

- Corpus Christi Br. 290, San Francisco, wants to close by the end of the year. It has 49 members. Andy Pappani is going attend a meeting on Tuesday at the branch.
- *InTouch* has been revised and will be sent out this quarter. Vince Piro suggested having an email list of branch deputies and email *InTouch* directly to them, instead of waiting for the district deputies to distribute it to the branch deputies. Vince Piro and Andy Pappani will work on the email list with Richard Interrante.
- David Botta said he hears how important the deputy program is and he thinks mailing out *InTouch* to the branch deputies is a good investment that won't cost too much. He suggested including a survey to see if the branch deputies want to receive it via email.

COMMITTEE REPORTS:

Expansion – Anne Interrante – Grand President

- St. Joseph's in Upland will open on August 21.
- The committee has opened five new branches, this year.

- As of right now, all new branches will be attending the convention.
- St. Anthony of Padua, Casa Grande. The opening of this branch has been postponed until September when the snowbirds return to Casa Grande.
- Sign up at St. William in Chicago. Teresa Helfand is working on this. David Botta said there was a branch at the parish years ago. The priest is really enthused about the ICF.

Membership - Nina Malone

- None

By-Laws and Rituals-David Botta

- David Botta sent a letter to Gilroy, Branch 28, about why their proposal didn't go forward.
- David Botta gave Deborah Rodondi the new Central Council statutes. David Botta will send them out to the committee, this week. Since the next Central Council meeting is at the Convention and is usually rushed, the items will be discussed at the October Central Council meeting.
- Two of the new branches need Articles of Corporation for the bank to open accounts. David Botta asked Charlene to call the state of California to update our Articles. It will cost around \$30 to update and get new ones from California. Motion made by David Botta/Vince Piro to pay the \$30. Motion passed to get a printed copy from the state.

Finance Report-Deborah Rodondi

- Seminarian Night. Cash was used to pay people for their expenses with no good accountability of who was being paid. At the June 8, 2013 Central Council meeting, it was discussed that all money for Central Council events must go through the ICF office. Event organizers have to let the office know to write checks before the event to pay for things like band, caterer, etc. The Expansion Committee is shuffling funds also. If it is a Central Council event, the money needs to come through the office and expenses are to be paid from the ICF office. Steve Fuentes said there has to be some consideration for people who are buying items for an event where they cannot call the office to get a check. Bob Basuino said there was no contract from the band. We received a business card that said to pay \$400 to the band. Charlene received a bill saying that we owe the band and then also an invoice that we paid them. She didn't know what to do. Steve Fuentes and Vince Piro said to develop a one page sheet of do's and don'ts regarding paying bills. Deborah Rodondi said it wasn't in the Accounting Procedures. It will be added to the procedures at the October Central Council meeting and all chairpersons will know the proper procedures.
- Late Nite Catechism – right now, only 60 tickets have been sold. At \$40 per ticket, revenue is \$2400. We need to know what point we decide to move forward or cancel. The \$3,500 deposit is nonrefundable. Hopefully the tickets will sell. If reservations stay at 60 people, we lose \$5000, if we back out, we lose \$3500. We've been sitting at 60 tickets for a while and reservations haven't moved. The new date is August 27. Steve Fuentes suggested having it at a future convention on Sunday night, such as in Sacramento. Leonard Rossi said if we cancel it will be a disappointment to the chairperson and committee. We've postponed it three times, already. Grand President Leonard Zasoski said to move forward with it, right now.

Public Relations – Lauren Kilcullen

- Lauren Kilcullen is waiting for word about when the new website will be ready. The goal is to have it before the convention. Lauren will ask Roselyne Jarrett about Wi-Fi access when the PR committee will have its table on Friday to show the new website at the convention. Grand President Leonard Zasoski has a screen for the committee to borrow.

Task Force –Vince Piro

- The committee sent out evaluations to the members to see if we've meets our Strategic Plan goals. Vince Piro is filling in the numbers and sending out to the committee to evaluate. We will meet our expansion goals of six new branches in the past two years. Membership goals, however, we're not meeting. The committee will have to focus and brainstorm on membership once we see where we are on our goals.

While some branches bring in new members, many branches are stagnant and are not growing. David Botta said we brought in 939 members and we canceled 943 members. Short term, expansion isn't bringing in lots of members. However, long term hopefully, the new branches will grow. We can bring them in, we can't keep them. For finance and leadership, we're meeting our goals.

UNFINISHED BUSINESS

None

NEW BUSINESS

- Deborah Rodondi presented five branches that want to be excused from the Convention:
 - Forest Park. Br. 121. Motion made by Leonard Rossi/Deborah Rodondi to be excused. Motion passed.
 - Br. 258, San Francisco. Last year, they were fined. In 2013 and 2014, they were excused. The branch has 35 members. They are not going to get anyone to come. Motion made by Vince Piro/Steve Fuentes to excuse the branch. Motion passed.
 - Br. 332, Novato. The branch is sending two delegates instead of three. Motion made by Vince Piro/Steve Fuentes to excuse the 3rd delegate. Motion passed.
 - North Hollywood. Be. 382. In 2015, they attended the Convention. The branch was excused in 2014. Motion made by Steve Fuentes/Vince Piro to excuse the branch. Motion passed.
 - Br. 428, Sutter Creek. Motion made by David Botta/Vince Piro to excuse. Motion passed.
- The last minute requests to be excused have to go before the convention. Most last minute requests are people that get sick at the last minute.
- David Botta said the Parliamentarian may not be at the Convention, He asked that Leonard Rossi step in as Parliamentarian, as he was the previous Parliamentarian.
- Grand President Leonard Zasoski has not heard of any new candidates running for Central Council. Donna Raffanti is not running as her work is keeping her busy. Grand President Leonard Zasoski asked her to see if there's anyone else considering running from Arizona. The deadline is August 1. Bob Basuino said we have 10 people running for 10 spaces. Everyone will give their speeches and then the delegates will elect the slate.

ACTION ON COMMUNICATIONS

- Raffle tickets for L'Italo Americano. Not purchasing.

GOOD OF THE ORDER:

- Lauren Kilcullen reported that Marie Canale, Santa Rosa District Secretary, had a stroke. She will be included in our closing prayers
- Bob Basuino said Larry Marsalli fell but is okay.

CLOSING PRAYER led by Leonard Rossi.

MEETING ADJOURNMENT: 11:30 AM by Grand President Leonard Zasoski.

Next Executive Committee meeting is August 12, 2016 in the office.

Respectfully submitted,

*Lauren Kilcullen,
Grand Secretary*