

ICF Executive Committee
Meeting Minutes
March 13, 2015

The meeting was called to order by GP Bob Basuino at 4:31p.m. at ICF office in Oakland.

Opening Prayer – Led by Msgr. Cardelli

Roll Call – in attendance: Bob Basuino, Leonard Zasoski, Andy Pappani, Deborah Rodondi, Roselynn Jarrett, David Botta, Franklyn Lopes, Vince Piro and Msgr. Cardelli
Excused: Jane Dianda

- Lisa Crudo here to discuss the play “Late Night Catechism.” Deposit for production is not refundable. We requested Lisa Crudo to draw up a budget for us to make a final decision. Security is needed for the event, also lighting technician at \$35 per hour minimum 4 hrs. She is to email to executive committee.
- Seminarian Night - Franklyn Lopes and Denise Antonowicz are working on it. It is scheduled for June 6 at St Mary’s in Los Gatos. Jim Friebel is talking to Pasquale as a possibility for the event.
- Golf Tournament - Deborah Rodondi mentioned the price increase had been questioned previously. The cost of both banquet and golf has gone up.
- The Alaska Cruise about 16 have booked, we will make about \$2,000.
- Lisa Crudo left meeting at this point.

Meeting Minutes: Minutes approved from January 9, 2015 as corrected by Grand Secretary.

Communications:

- Thank you from Bishop Michael Barber for Bishop’s Day, donation for seminarians and spiritual bouquet.
- Thank you from Bob Basuino and family for donation to Providenza Fund in memory of dad Frank Basuino.
- Request to buy ad in the Easter addition of L’Italo-Americano
- Request from Santa Ynez Music Booster to make donation to help defray the cost of sending students to Italy to perform at the World’s Fair in Milan and to sing at the Vatican.

Spiritual Director – Msgr. Cardelli

- Spoke about the Oakland Bishop’s Day hosted by the Contra Costa District. It was Bishop Barber’s 3rd mass that day. We are very fortunate to have him as our Bishop. The day came together beautifully.

Grand President – Bob Basuino

ATTENDED: February 15 Orange Installation

- February 21 Andy Pappani in Tucson for Installation and Bishop’s Day
- February 22 Leonard Zasoski covered Fresno Installation
- February 28 Central Coast Installation
- March 1 East Bay Bishop’s Day
- March 7 Orange Bishop’s Day

TO ATTEND: This Thursday Redlands 2nd annual membership drive/St. Joseph’s Table/ honoring Bradley James

Grand Treasurer – Roselynn Jarrett

- Reviewed 2015 budget to date, too early to go through line by line
- Last year we did a billboard ad at the A's and Giants game for Italian Night. Do you want to look into it again? Roselynn Jarrett to check into again.

Deputy Chairperson – Leonard Zasoski

- March 28 will be next conference call with District Deputies. Charlene Kramer has sent to Leonard Zasoski everything that goes out to deputies...it will be reviewed with the District Deputies...is it needed or not?
- Strategic plan we are coming to a point where we will be using the deputies as mentors for the plan, making sure the branches are following through on tasks put before them. This will get them more active/hands on.

Apostolate - Franklyn Lopes

- Looking for apostolate chairpersons to go to their pastors and talk. Deborah Rodondi and David Botta feel that it should go through the president.
- Roselynn Jarrett questioned the need for awards to districts for 100% participation that are given at convention. Do we really need these awards? A branch gave a scholarship even though they did not have the money for it because of concern that the District would be upset because they would then not get 100% participation. Scholarship (Deborah Rodondi) and Apostolate (Franklyn Lopes) to discuss at their committee meeting.

By-Laws and Rituals – David Botta

- Currently going through the by-laws and statutes to see if anything needs changing.
- Carmen Kilcullen and David Botta to work on committees...possibly combining some and reviewing CC statutes.
- Roselynn Jarrett, with the help of Pleasant Hill branch will be working on a proposed by-law change for delegates to consider at convention. Formula for convention delegate right now up to 100 members is 1 delegate then every 25 thereafter is another delegate. Wants to change to every 50 after first 100 should be another delegate. Also instead of saying full membership put adult membership. Branches close in membership count that would cause an increase in delegates do not want to accept additional members so they don't have to spend money to send an additional delegate to convention.

Expansion – David Botta

- Looks like Tucson Branch will be closing.
- David Botta will talk to Father Chris Bennett after Easter.
- Nothing further on Half Moon Bay and Oakdale.
- Dante Galeazzi called David Botta, he was at Orange District and mentioned Joe DiGrado has possible parish for a new branch.
- Waiting to hear from branch 67 LA if they have paid dues.
- Oakland branch 223 closed, had 64 members 10 so far have transferred to other branches.
- Msgr. Cardelli brought up we should have a procedure for new members. When Bob Basuino was in Santa Cruz he was shown a letter sent to new members welcoming them in, it was well written and personalized...to send copy to Leonard Zasoski.

Finance Report – Roselynn Jarrett

- Roselynn Jarrett to create a list of dos and don'ts for the branches on the Franchise Tax Board, will show to the Franchise Tax Board and our auditor Paula to see if that works. Trying to avoid the next seminar as it is down south. We need to get this resolved prior to convention as it would affect the sale of calendars.
- Auditor Paula received \$1,800 fine for 2013 late filing not officially extended. The extension was to have been done by previous auditor. Research is being done to see if we have a copy of the extension; if we don't there is the possibility the previous accountant said they did it but may have never filed. Paula said don't send anything in as she is working on it.
- Thank you Franklyn Lopes for going through the quarterly reports. Brentwood Branch asked why do reports go in quarterly, why not semi annually.
- Deborah Rodondi asked did you hear anything on that email she received and forwarded to Roselynn Jarrett. The email was stating that passwords for filing taxes had been compromised and to click on a link for further information. Roselynn Jarrett has asked around and so far Deborah Rodondi is the only one who has received it. Deborah Rodondi to treat it as spam.

Live to Give – Jane Dianda NOT PRESENT

Public Relations – Vince Piro

- No Webmaster so far.
- Leonard Zasoski to draft something from the Executive Committee regarding the Bollettino and deadlines.
- Deborah Rodondi stated the Bollettino needs to be more attractive. Roselynn Jarrett stated since the center page is color maybe more pictures. Vince Piro pointed out when there are too many picture on one page they lose their effect.
- Deadline the 10th for all articles, goes to printer the 23rd-25th.
- Deborah Rodondi asked Vince Piro if the Bishop's Day Protocol on the ICF website can be update with Leonard Rossi's title. Vince Piro to take care of.

Scholarship – Deborah Rodondi

- April 20 to judge 1st year scholarships and to look into the statistics of how many applications come from children/grandchildren of ICF members. Giving to just members' children may cause a drop of donations from branches.

Task Force – Leonard Zasoski

- Last few months there have been a lot of meetings...weekly and sometimes twice weekly...in phase two of plan. April 6 there will be a full task Force meeting.
- At workshops being set up don't want just District officers, need leaders within the branches to help move this along. It will be about 2 hours long possibly with light lunch.
- Scheduled so far: Apr. 12 Sacramento; Apr. 19 Santa Rosa; April ?? Fresno; July 25 Santa Clara
- Bob Basuino in his next Bollettino article has addressed that even if you don't see CC at your events it does not mean they are not working hard for the Federation.

UNFINISHED BUSINESS

- Andy Pappani suggests maybe we should look at putting less dues money in Apostolate and more into Providenza. Maybe we should increase membership to allow Providenza a higher donation. Currently Apostolic Fund has cash of \$9,200 and invested funds of

\$54,000. Roselyne Jarrett's next finance article for Bollettino will be about the Providenza Fund and supporting it.

- **Bob Basuino reviewed punch up list of projects.**

- 1) East Bay needs a new District Deputy. Working on it.
- 2) Term limits for District and Branch Deputies to be discussed with District Deputies at next meeting end of March.
- 3) Committee Procedure Guidelines...have been working on this since 2013. Only received a few of them. Mike Rossi to draft same procedures to send to the chairs for editing. Needs to be done before convention, so if chairpersons are changed they have instructions to make the transition easier.
- 4) Opting out of the Bollettino is in the March issue.
- 5) Convention awards were to have disclaimer put on them. Deborah Rodondi reported she looked them up on the website and found they were not all consistent. The only award that has the full disclaimer is the young adult award. Also the Pope John award title has not been adjusted to reflect his sainthood.
- 6) Hard drive for storing past issues of Bollettino...Vince Piro to check with Michelle Feldman.
- 7) Conference phone acquisition being worked on. Leonard Zasoski hoping to get donated.
- 8) Bob Basuino to follow up on article Mike Rossi was to write for the Bollettino regarding the logistics of delegates voting for Central Council Officers.
- 9) Raising fines for Convention...Roselyne Jarrett volunteered to draft proposal. It was brought up that when an individual comes up with an idea the GP acknowledges the idea and instruct the individual to come back with answer/solution.

NEW BUSINESS NONE

ACTION ON COMMUNICATIONS –

- Easter ad for the L'Italo-Americano. In past we put in a 4"x4" \$60 ad. Vince Piro made motion to put in same size ad seconded by Andy Pappani. PASSED
- Santa Ynez Boosters request for donation dies for lack of a motion.

GOOD OF THE ORDER

- Leonard Zasoski points out that the Central Valley is alive and well in calendar sales
- Deborah Rodondi reported that Father Frank Murray (San Mateo District Chaplain) is being moved to the Nazareth House, 245 Nova Albion Way San Rafael 94903
- Bob Basuino reported that Msgr. Milani getting around slowly, getting better.
- Msgr. Cardelli reported Father Zak from East Bay District is having equilibrium problem.
- Andy Pappani apologizes to GP for very small save the date notice in the Bollettino compared to others in the paper.
- Bob Basuino thanks all that covered for him when he needed help.
- Andy Pappani looking for statues and bibles.
- Old banners: Deborah Rodondi and possibly Robun Piro to see if something can be done.

CLOSING PRAYER Msgr. Cardelli

MEETING ADJOURNMENT: 8:08 p.m. by GP Bob Basuino. Next meeting April 10, 2015

*Respectfully submitted,
Deborah Rodondi, Grand Secretary*