

ICF Executive Committee
Meeting Minutes
August 14, 2015

The meeting was called to order by GP Bob Basuino at 4:30pm at Oakland office.

Opening Prayer –Led by Msgr. Cardelli

Roll Call –in attendance: Bob Basuino, Leonard Zasoski, Deborah Rodondi, Roselynn Jarrett, David Botta, Franklyn Lopes, Jane Dianda and Msgr. Cardelli
Conference call: Andy Pappani, Vince Piro

Meeting Minutes: Approve July 13, 2015 minutes as corrected with addition of names under expansion report.

Communications:

- Thank you from Most Reverend Stephen Blaire, Bishop of Stockton for our donation to seminarians at Bishop's Day.
- Thank you from Msgr. Milani for Providenza donation in his honor.
- Thank you from Aurelia Bozzo.
- Acknowledgement for ICF for donation to Cooleys in memory of Mary Alesi and to Providenza for get well to Kathy Acquistapace.
- Letter from the National Italian American Foundation regarding their restructuring.
- Invitation from the Aquinas Institute of Theology in Saint Louis, MO honoring the Great Preacher award recipient Bishop-elect Robert Barron. October 22 \$90
- 75th Anniversary of St. John's Seminary September 12, \$350
- Invitation to the groundbreaking celebration for the Piazza St. Francis/The Poets Plaza in San Francisco Oct 2 \$250
- St. Patrick's Seminary Gala. September 19 \$225
- Information from USA today on the issue that will be created after Pope Francis visit to the United States. Ad space cost \$8,000 to \$28,000
- The Catholic Voice sent a copy of guidelines for putting announcements in paper.

Spiritual Director – Msgr. Cardelli

- Msgr. talked to Father Amaral in Walnut Creek regarding a branch, messages have not been passed down to him. David Botta will continue to try and make contact.

Grand President – Bob Basuino

- ATTENDED: Central Coast Bishops Day 2 weeks ago. They tried something different combined picnic with Bishops Day turned out very nice, had a great turn out and the Bishop enjoyed it.

Grand Treasurer –Roselynn Jarrett

- Reviewed 2015 budget from January to July.
- Thank you Leonard Zasoski for the conference phone donated by his employer.

Deputy Chairperson –Leonard Zasoski

- Putting things together for next District Deputy meeting. Has received the info back from most of the District Deputies, will compile and discuss at next conference call.

- Received emails from Fran LaTorre East Bay District Deputy concerned about Branch 40 in Oakland.
- David Botta mentioned we are opening a new branch Anne Interrante will be the CC deputy for the first year and also wants to be a charter member. She was concerned this may be a problem. Executive committee does not see a problem with this.

Apostolate Ways and Means- Franklyn Lopes

- Apostolate reports received from 90 branches, 37 did not turn in. Total donations \$519,821

By-Laws and Rituals-David Botta

- Last CC meeting we tabled the proposal changing up the committees and count of members on a committees until next year.
- Deborah Rodondi brought up needing to give more rationale info on proposals to branch presidents. Also a note with the proposals stating it should be discussed at the branch with their input to the delegate but the delegate should be allowed to make the final decision after hearing everything else at convention.

Expansion – David Botta

- Last night went to Simi Valley for setting up of new branch there. Voted in the branch officers and have about 50 signed up to be members. Very enthusiastic group. Official opening is November 6, they will be Br. 443.
- Annually in June we still a large amount of unpaid per capita. We need to work with our branches and maybe rework the way they handle the dues so that it is paid to the office sooner rather than later....maybe we need to suggest to them that they send dues notices out in December and not wait until January; follow up on unpaid by end of January.

Finance Report-Roselynn Jarrett

- Discussed the setting up of the Liotta trust. Roselynn Jarrett said that this year we will start to give the checks to Cooley's differently. Instead of one check with our donation and the donations from the different trusts we will present a check from each. This may give the members an idea of what they can do.
- Regarding 2014 taxes...another extension has been filed for October. All information must be in Paula's (the accountant) office by October 5th.
- Still waiting for a list of duties from Dave Rose so that a contract/responsibilities can be created.
- We need to get a second license for Quick books to run efficiently. Roselynn Jarrett made a motion to purchase second license motion seconded by Deborah Rodondi. PASSED
- Received questions on the \$20 fee from airport to hotel. Can it be used towards car rental if they want a car? Yes. Roselynn Jarrett will explain at Sunday convention CC meeting.
- Dave Rose to focus on convention financials, then job description and finally the 2014 taxes.

Live to Give – Jane Dianda

- Waiting for sign ups to come in for blood drive at convention
- Gathering raffle items

Public Relations - Vince Piro

- Paper in production for convention
- Working on hiring of webmaster.
- Working on resolutions
- Hard drive for Bollettino purchased

Scholarship – Deborah Rodondi

- August 20 to judge 2nd, 3rd and 4th year scholarships

Task Force –Leonard Zasoski

- Workshop at Contra Costa district went well, energetic group.
- Working on convention overview presentation
- Went through a yearly review will go over at October CC meeting.
- David Botta mentioned that Father used some of the points brought up at the Contra Costa workshop in his sermon the next day.
- Roselynn Jarrett felt that at the membership portion of the information it is mentioned that they loose 300 members a year...it is more like 1000...but when you add up the new members the difference is about 300

UNFINISHED BUSINESS

- Reviewed punch up list...down to just a few pending items
- Bob Basuino asked Lisa Crudo to come in to give a review on Late Night Catechism. But was unable to attend. She sent a flyer and has been sending it to the Bollettino. There is a performance at Danville church the end of August. Lisa Crudo contacted the production company asking why they did not tell us about it. They have offered to advertise our event at the Danville show. If you enjoyed your night ask your friends to attend at ours.

NEW BUSINESS

- Making things easier for office staff. If Charlene Kramer can't be in office and Patty Smith busy with financials we can have the calls forwarded to where they are at. Charlene Kramer to check with ATT on how to pursue this. Accessing accounts from their home computer so reconciliation can be done from home and maybe take a half day off somewhere. Initial cost is about \$300 afterwards annual cost will be about \$60 a year. It is a very secure set up. Jane Dianda made motion to set this up second by David Botta. Roselynn Jarrett brought up that maybe we should get Charlene Kramer and Patty Smith a laptop specifically for this. Amended motion accordingly, accepted by first and second. PASSED
- Roselynn Jarrett brought up August is when the office staff have their review with the president and 1st vice. Review then goes to the finance committee for when they work on new budget.

BRANCHES REQUESTING TO BE EXCUSED:

- Branch 38, San Francisco- Motion made by Roselynn Jarrett seconded by Franklyn Lopes to excuse PASSED; Motion made by Roselynn Jarrett and seconded by Franklyn Lopes to reverse 1st motion and send to delegates PASSED
- Branch 86, Chicago-Motion made by Deborah Rodondi seconded by Jane Dianda to excuse. PASSED

- Branch 102, Burbank- Motion made by Roselynn Jarrett seconded by Franklyn Lopes to excuse. PASSED
 - Branch 195, Calumet City, IL- Motion made by Roselynn Jarrett seconded by Jane Dianda to send to delegates. PASSED
 - Branch 220 Elmwood Park, IL- Motion made by Deborah Rodondi seconded by David Botta to excuse. PASSED
 - Branch 246, San Diego- Motion made by Franklyn Lopes seconded by Leonard Zasoski to excuse. PASSED
 - Branch 418, Itasca, IL- Motion made by Roselynn Jarrett seconded by Jane Dianda to send to delegates. PASSED
 - Branch 419, Sacramento- Motion made by Jane Dianda seconded by Leonard Zasoski to excuse. PASSED
 - Branch 428, Sutter Creek- Motion made by Roselynn Jarrett seconded by Leonard Zasoski to send to delegates. PASSED
 - Branch 439, Chicago, IL.- Motion made by Deborah Rodondi seconded by Franklyn Lopes to send to delegates. PASSED
 - Branch 441, Des Plaines, IL- Motion made by Roselynn Jarrett seconded by Franklyn Lopes to send to delegates. PASSED
 - Branch 332, Novato- to waive 3rd delegate sent to delegates at last executive committee meeting. Deborah Rodondi brought back up after talking further to the branch. Motion made by Deborah Rodondi seconded by Jane Dianda to excuse 3rd delegate. PASSED
- Roselynn Jarrett suggested creating a form to be sent to the branch asking to be excused for information. Need to explain better the process of the executive committee and how they excuse.

ACTION ON COMMUNICATIONS –NONE

GOOD OF THE ORDER

- Bob Basuino - keep Nettie Descalso-DelNero and Larry Marselli the Dianda's, Kathy Acquistapace in your prayers
- Thanks to Bob Basuino for the past 2 years as GP and Deborah Rodondi for 4 years as secretary.
- Need to finer tuned rules on fines and when attending convention. CC leaving convention early do not get paid.

CLOSING PRAYER led by Msgr Cardelli

MEETING ADJOURNMENT: 7:10 pm by GP Bob Basuino. Next executive meeting September 11, 2015 at Oakland office

*Respectfully submitted,
Deborah Rodondi, Grand Secretary*